



Dear Parent/Guardian,

Children need healthy meals to learn. High Point Academy, along with Chartwells, offers healthy meals every school day. Your children may qualify for free meals or reduced-price meals.

To apply online go to www.lunchapplication.com.

Click Apply Now, Then South Carolina, Then Look for High Point Academy (listed after Georgetown) and follow the instructions.

1. WHO CAN GET FREE OR REDUCED-PRICE MEALS?

- All children in households receiving benefits from Supplemental Nutrition Assistance Program (SNAP), the Food Distribution Program on Indian Reservations (FDPIR), or Temporary Assistance for Needy Families (TANF) are eligible for free meals.
- Foster children under the legal responsibility of a foster care agency or court are eligible for free meals.
- Children participating in their school's Head Start program are eligible for free meals.
- Children who meet the definition of homeless, runaway, or migrant are eligible for free meals.
- Children may receive free or reduced-price meals if their household's income is within limits of the Federal Income Eligibility Guidelines. Your children may qualify for free or reduced-price meals if your household income falls at or below the limits on the chart below.

2. HOW DO I KNOW IF MY CHILDREN QUALIFY AS HOMELESS, MIGRANT, OR RUNAWAY?

Do the members of your household lack a permanent address? Are you staying together in a shelter, hotel, or another temporary housing arrangement? Does your family relocate on a seasonal basis? Are any

children living with you who have chosen to leave their prior family or household? If you believe children in your household meet these descriptions and haven't been told your children will get free meals, please call Tammy Edwards 1-864-316-9788 ext.157.

3. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD?

No. Use one Free and Reduced-Price School Meals Application for all students in your household. Unfortunately, we cannot approve an application that is not complete, so please be sure to fill out all required information.

4. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE ALREADY APPROVED FOR FREE MEALS?

No, but please read your letter carefully and follow the instructions. If any children in your household were missing from your eligibility notification, contact:

Tammy Edwards
6655 Pottery Road
Spartanburg SC 29303
864-316-9788 EXT. 157
Tedwards@hpart.org

5. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT A NEW ONE?

Yes. Your child's application is only good for that school year and the first few days of this school year. You must send in a new application unless the school told you your child is eligible for the new school year.

6. I GET WIC. CAN MY CHILDREN GET FREE MEALS?

Children in households participating in WIC may be eligible for free or reduced-price meals. Please send in an application.

7. WILL THE INFORMATION I GIVE BE CHECKED?

Yes. We may also ask you to send written proof of the household income you report.

8. IF I DON'T QUALIFY NOW, MAY I APPLY LATER?

Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced-price meals if the household income drops below the income limit.

9. WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION?

You should talk to school officials. You also may ask for a hearing by calling or writing to:

Mr. Brian Sherman
6655 Pottery Road
Spartanburg SC 29303
1-864-316-9788

Bsherman@hspart.org

10. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN?

Yes. You, your children, or other household members do not have to be U.S. citizens to apply for free or reduced-price meals.

11. WHAT IF MY INCOME IS NOT ALWAYS THE SAME?

List the amount that you usually receive. For example, if you typically make \$1000 each month but missed some work last month and only made \$900, put down that you made \$1000 per month. If you typically get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.

12. WHAT IF SOME HOUSEHOLD MEMBERS HAVE NO INCOME TO REPORT?

Household members may not receive some types of income we ask you to report on the application or may not receive income at all. Whenever this happens, please write a 0 in the field. However, if any income fields are left empty or blank, those will also be counted as zeroes. Please be careful when leaving income fields blank, as we will assume you meant to do so.

13. WE ARE IN THE MILITARY. DO WE REPORT OUR INCOME DIFFERENTLY?

Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base housing, food, or clothing, or receive Family Subsistence Supplemental Allowance payments, it must also be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. Any additional combat pay resulting from deployment is also excluded from income.

14. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR?

To find out how to apply for (SNAP) or other assistance benefits, contact your local assistance office. If you have other questions or need help, call Tammy Edwards at 1-864-316-9788 ext. 157.

Thank you,

Tammy Edwards
HPA Food Service Director
6655 Pottery Road
Spartanburg SC 20303
864-316-9788 ext. 157
tedwards@hspart.org